



WEST VALLEY CITY HOUSING AUTHORITY
3600 CONSTITUTION BOULEVARD
WEST VALLEY CITY, UTAH 84119

LARS NORDFELT, CHAIR
STEVE VINCENT, VICE CHAIR

The Regular Meeting of the West Valley City Housing Authority will be held on Tuesday, April 5, 2016, at 6:30 PM, or as soon thereafter as the Redevelopment Agency Meeting is completed, in the City Council Chambers, West Valley City Hall, 3600 Constitution Boulevard, West Valley City, Utah. Members of the press and public are invited to attend.

Posted March 31, 2016, 2:00 PM

A G E N D A

1. Call to Order- Chair Lars Nordfelt
2. Opening Ceremony
3. Roll Call
4. Approval of Minutes:
 - A. January 5, 2016
5. Communications
6. Report of Executive Director
7. Public Hearings:
 - A. Accept Public Input Regarding Re-Opening the FY 2015-2016 Budget

- West Valley City does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or the provision of services.
- If you are planning to attend this public meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City eight or more hours in advance of the meeting and we will try to provide whatever assistance may be required. The person to contact for assistance is Nichole Camac.



Consider Resolution 16-01, Re-Opening the Fiscal Year 2015-2016 Budget for the Purpose of Making Amendments to Reflect Changes from Increased Revenues and Authorize the Disbursement of Funds

8. Adjourn

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MINUTES OF HOUSING AUTHORITY REGULAR MEETING – JANUARY 5, 2016

THE WEST VALLEY CITY HOUSING AUTHORITY MET IN REGULAR SESSION ON TUESDAY, JANUARY 5, 2016, AT 7:13 P.M. IN THE CITY COUNCIL CHAMBERS, WEST VALLEY CITY HALL, 3600 CONSTITUTION BOULEVARD, WEST VALLEY CITY, UTAH. THE MEETING WAS CALLED TO ORDER BY CHAIRMAN HUYNH.

THE FOLLOWING MEMBERS WERE PRESENT:

Tom Huynh, Chair
Lars Nordfelt, Vice Chair
Ron Bigelow
Steve Buhler
Don Christensen
Karen Lang
Steve Vincent

STAFF PRESENT:

Wayne Pyle, Executive Director
Nichole Camac, Secretary

Paul Isaac, Assistant City Manager/HR Director
Nicole Cottle, Assistant City Manager/CED Director
Eric Bunderson, City Attorney
Layne Morris, CPD Director
Lee Russo, Police Chief
John Evans, Fire Chief
Jim Welch, Finance Director
Kevin Astill, Parks and Recreation Director
Sam Johnson, Strategic Communications Director
Jake Arslanian, Public Works Department

APPROVAL OF MINUTES OF REGULAR MEETING HELD DECEMBER 1, 2016

The Board read and considered Minutes of the Regular Meeting held December 1, 2016. There were no changes, corrections or deletions.

After discussion, Nordfelt moved to approve the Minutes of the Regular Meeting held December 1, 2016. Mr. Vincent seconded the motion.

A voice vote was taken and all members voted in favor of the motion.

ELECT CHAIRPERSON FOR 2016

MINUTES OF HOUSING AUTHORITY REGULAR MEETING – JANUARY 5, 2016

Executive Director, Wayne Pyle, stated election of a Chairperson for 2016 had been scheduled for consideration by the Board. He advised a rotation schedule had been used in the past to elect a Chair and Vice Chair, however this was an option for the Board and not mandatory.

Chairman Huynh called for a motion.

Ms. Lang moved to elect Lars Nordfelt as Chair of the Housing Authority for 2016. Mr. Vincent seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Bigelow	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Chairman Huynh	Yes

Unanimous.

ELECT VICE CHAIRPERSON FOR 2016

Executive Director, Wayne Pyle, stated election of a Chairperson for 2016 had been scheduled for consideration by the Board. He advised a rotation schedule had been used in the past to elect a Chair and Vice Chair, however this was an option for the Board and not mandatory.

Chairman Huynh called for a motion.

Mr. Christensen moved to elect Steve Vincent as Vice Chair of the Housing Authority for 2016. Ms. Lang seconded the motion.

A roll call vote was taken:

Mr. Vincent	Yes
Ms. Lang	Yes
Mr. Buhler	Yes
Mr. Bigelow	Yes
Mr. Christensen	Yes
Mr. Nordfelt	Yes
Chairman Huynh	Yes

Unanimous.

MINUTES OF HOUSING AUTHORITY REGULAR MEETING – JANUARY 5, 2016

MOTION TO ADJOURN

____ Upon motion by Mr. Christensen all voted in favor to adjourn.

THERE BEING NO FURTHER BUSINESS OF THE WEST VALLEY HOUSING AUTHORITY THE REGULAR MEETING OF TUESDAY, JANUARY 5, 2016, WAS ADJOURNED AT 7:15 P.M. BY CHAIRMAN HUYNH.

I hereby certify the foregoing to be a true, accurate and complete record of the proceedings of the Regular Meeting of the West Valley City Housing Authority held Tuesday, January 5, 2016.

Nichole Camac
Secretary

Item: _____
Fiscal Impact: _____ N/A
Funding Source: _____ N/A
Account #: _____ N/A
Budget Opening Required: ☐

ISSUE:

A Resolution to re-open the fiscal year 2015-2016 budget for the purpose of making amendments to reflect changes in actual revenues and expenditures.

SYNOPSIS:

State Statute Title 10, Chapter 6, Utah Code Annotated 1953, as amended, allows the Housing Authority to amend its budget during the year. The West Valley City Housing Authority holds public hearings on budget amendments quarterly.

BACKGROUND:

A Public Notice was posted March 17, 2016 in (the Salt Lake Tribune and the Deseret Morning News) general circulation to the general public. Notice was given that a public hearing is to be held April 5, 2016 at 6:30 p.m., West Valley City Hall, 3600 Constitution Blvd., West Valley City, Utah.

RECOMMENDATION:

City staff recommends approval of the Resolution amending the budget of the West Valley City Housing Authority for the fiscal year beginning July 1, 2015 and ending June 30, 2016, to reflect changes in the budget from increased revenues and authorize the disbursement of funds.

HOUSING AUTHORITY OF WEST VALLEY CITY

RESOLUTION NO. _____

A RESOLUTION AMENDING THE BUDGET OF WEST VALLEY CITY HOUSING AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016 TO REFLECT CHANGES IN THE BUDGET FROM INCREASED REVENUES AND AUTHORIZE THE DISBURSEMENT OF FUNDS.

WHEREAS, on June 2, 2015 the West Valley City Housing Authority adopted a resolution approving the Housing Authority budget for the fiscal year beginning July 1, 2015 and ending June 30, 2016, in accordance with the requirements of Title 10, Chapter 6, Utah Code Annotated 1953, as amended; and

WHEREAS, the Treasurer of the West Valley City Housing Authority has prepared and filed with the Secretary proposed amendments to said duly-adopted budget for consideration by the Board of Directors and inspection by the public; and

WHEREAS, said proposed amendments reflect changes in the budget from increased revenues and transfers as reflected; and

WHEREAS, notice was duly given of a public hearing to be held on April 5, 2016, to consider the proposed amendments; and

WHEREAS, a public hearing to consider the proposed amendments was held on April 5, 2016 in accordance with said notice, at which hearing all interested parties were afforded an opportunity to be heard for or against said proposed amendments; and

WHEREAS, all conditions precedent to the amendment of the budget have been accomplished;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Housing Authority of West Valley City, Utah, as follows:

Section 1. The budget amendments attached hereto and made a part of this Resolution are hereby adopted and incorporated into the budget of the Housing Authority of West Valley City for the fiscal year beginning July 1, 2015 and ending June 30, 2016, in accordance with the requirements of Title 10, Chapter 6, Utah Code Annotated 1953, as amended.

Section 2. The Secretary is directed to have this Resolution certified by the Treasurer and filed with the State Auditor, as required by law.

Section 3. The Resolution takes effect upon passage.

PASSED and APPROVED this _____ day of _____, 2016.

HOUSING AUTHORITY
OF WEST VALLEY CITY

CHAIR

ATTEST:

SECRETARY

**HOUSING AUTHORITY - FUND 26
REVENUE STATEMENT**

	Actual 2011-2012	Actual 2012-2013	Actual 2013-2014	Adopted 2014-2015	Adopted 2015-2016	Mar 2016 Openings
OPERATING REVENUES						
HOPWA:						
Salt Lake City	47,484	40,058	39,032	52,000	52,000	52,000
State of Utah	0	20,720	44,921	0	0	0
Total HOPWA	47,484	60,778	83,953	52,000	52,000	52,000
VOUCHERS:						
Interest Income	3,855	2,670	1,574	0	0	0
Fraud Receivables	2,601	0	0	0	0	0
Misc. Revenue	1,174	605	1,554	0	0	0
Administrative Subsidy	304,098	281,966	263,976	0	0	0
Portability Payments	102,677	96,184	103,320	0	0	0
Housing Payments	2,661,194	2,682,868	2,759,413	2,974,600	3,430,000	3,430,000
Total Vouchers	3,075,599	3,064,293	3,129,837	2,974,600	3,430,000	3,430,000
PUBLIC HOUSING:						
HUD Operating Subsidy	68,152	17,874	0	0	0	0
HUD Capital Funds	0	0	0	0	0	0
Rental Income	(1,704)	0	0	0	0	0
Misc. Revenue	(14,925)	497	0	0	0	0
Sale of Assets	487,929	613,226	5,127	0	0	0
Total Public Housing	539,452	631,597	5,127	0	0	0
HOME:						
Salt Lake County	92,071	41,954	0	0	0	0
Total Home	92,071	41,954	0	0	0	0
SHELTER CARE:						
Shelter Plus Care - SL County	227,922	189,615	221,380	190,000	30,000	30,000
Special Shelter Care	0	134,427	119,675	135,000	40,000	40,000
Total Shelter Plus	227,922	324,042	341,055	325,000	70,000	70,000
Total Operating Revenue	3,982,528	4,122,664	3,559,972	3,351,600	3,552,000	3,552,000

**HOUSING AUTHORITY - FUND 26
EXPENSE STATEMENT**

	Actual 2011-2012	Actual 2012-2013	Actual 2013-2014	Adopted 2014-2015	Adopted 2015-2016	Mar 2016 Openings
OPERATING EXPENSES						
GENERAL						
General Admin/Proj Cost	(39,904)	(2,881)	2,515	199,498	180,595	180,595 1
Cost: Acctg, etc.	(1,215)	0	0	0	0	0
HOPWA	0	0	0	(3,640)	(3,640)	(3,640)
Vouchers	0	0	0	(175,808)	(172,855)	(172,855)
Shelter Plus	0	0	0	(13,300)	(2,100)	(2,100)
Special Shelter	0	0	0	(6,750)	(2,000)	(2,000)
Public Housing	0	0	0	0	0	0
General Subtotal	(41,119)	(2,881)	2,515	0	0	0
HOPWA						
Administration	3,500	4,528	3,436	3,640	3,640	3,640
Housing Assistance	43,984	56,250	80,517	48,360	48,360	48,360
HOPWA Subtotal	47,484	60,778	83,953	52,000	52,000	52,000
VOUCHERS						
Depreciation	4,894	4,894	2,219	0	0	0
Administration	317,227	351,756	346,195	295,460	343,000	343,000
Vouchers - Regular	2,919,962	2,859,380	2,783,850	2,679,140	3,087,000	3,087,000
Vouchers Subtotal	3,242,083	3,216,030	3,132,264	2,974,600	3,430,000	3,430,000
PUBLIC HOUSING						
Administration	98,648	55,191	0	0	0	0
Depreciation	19,475	796	0	0	0	0
Utilities	12,186	470	0	0	0	0
Building Maintenance	12,000	8,611	0	0	0	0
Public Housing Subtotal	142,309	65,068	0	0	0	0
HOME						
Administration	8,864	0	0	0	0	0
Home Projects	83,207	41,954	0	0	0	0
HOME subtotal	92,071	41,954	0	0	0	0
SHELTER PLUS						
Administration	14,989	13,095	15,231	13,300	2,100	2,100
Housing Assistance	212,933	176,520	206,149	176,700	27,900	27,900
Shelter Plus subtotal	227,922	189,615	221,380	190,000	30,000	30,000
SPECIAL SHELTER CARE						
Administration	0	6,892	5,857	6,750	2,000	2,000
Housing Assistance	0	127,535	113,818	128,250	38,000	38,000
Spec Shelter Care subtotal	0	134,427	119,675	135,000	40,000	40,000
Total Operating Expenses	3,710,750	3,704,991	3,559,787	3,351,600	3,552,000	3,552,000

BUDGET OPENING
JANUARY 2016 - MARCH 2016
HOUSING AUTHORITY
FISCAL YEAR 2015-2016

No.	Amount	Description	Source	To Account	From Account
1**	\$ 1,728.00	PERSONNEL ADJUSTMENTS	TRANSFER FROM GENERAL FUND	26-6091-40110,40130	26-6091-40920-00000-0000

** Operational transfers no change in overall budget.